



Date of Application: _____

Ukpeagvik Inupiat Corporation (UIC) Application

We consider all applicants for employment without regard to race, color, sex, national origin, religion, age, physical or mental disability, family responsibility, marital status, sexual orientation, political affiliation, veteran's status or any other legal protected status.

Section I: Company And Position Applying For:

Position:

- | | | | | |
|--|---|---|---|------------------------------------|
| <input type="checkbox"/> UIC | <input type="checkbox"/> UIC Construction | <input type="checkbox"/> Harpoon Inc. | <input type="checkbox"/> LCMF | <input type="checkbox"/> Rockford |
| <input type="checkbox"/> Ukpik, LLC | <input type="checkbox"/> Nuvuk Construction | <input type="checkbox"/> Rain Proof Roofing | <input type="checkbox"/> Umialik Insurance | <input type="checkbox"/> Wire Comm |
| <input type="checkbox"/> Bowhead IT Services | <input type="checkbox"/> Bowhead Eagle | <input type="checkbox"/> Bowhead Mfr. | <input type="checkbox"/> Ukpeagvik Holdings | <input type="checkbox"/> C Port |
| <input type="checkbox"/> Bowhead Technical & Professional Services | <input type="checkbox"/> Pueo Group Contracting | <input type="checkbox"/> Bowhead Support Services | | |

Section II: Personal Data

Last Name _____ First Name _____ Middle Initial _____

Physical Address _____ City _____ State _____ Zip _____

Home # _____ Cell # _____ Message # _____

Work # _____ Emergency Contact and Telephone # _____

Please check any of the following if it applies to you:

- | | | |
|---|--|--|
| <input type="checkbox"/> Current UIC or Subsidiary Employee | <input type="checkbox"/> UIC Shareholder | <input type="checkbox"/> Spouse of UIC Shareholder |
| <input type="checkbox"/> Child of UIC Shareholder | <input type="checkbox"/> ASRC Shareholder | <input type="checkbox"/> Alaska Native |
| <input type="checkbox"/> Village Shareholder _____ | <input type="checkbox"/> Other ANCSA Shareholder | |

Section III: Additional Information

- Have you ever filed an application with us before? If yes, date _____ Yes No
- Have you ever been employed with us before?
If yes, dates _____ Supervisor _____ Company _____ Yes No
- Are you currently employed? Yes No
- May we contact your present employer? Yes No
- If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No
- Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? (Proof of citizenship or immigration status will be required upon employment) Yes No
- Do you have a current (within the last 2 years) security clearance? Yes No
(If yes, please indicate which company/organization held the clearance : _____)
(Please indicate the level of clearance: _____)

Section III: Additional Information (CONTINUED)

8. Is there any reason why you would not be eligible for a security clearance? Yes No
 If yes, please indicate which company/organization held the clearance _____

9. Have you been convicted of a felony or pled nolo contendere to a crime within the last 7 years? A conviction does not automatically disqualify the applicant from employment. Yes No
 If yes, please explain: _____

10. Can you perform the essential functions with or without reasonable accommodations? Yes No

11. On what date would you be available for work? _____

12. Are you available to work: Full Time Part Time Shift Work Temporary

13. Are you currently on "lay-off" status and subject to recall? Yes No

14. Can you travel if job requires it? Yes No
 (If yes, how much travel would you consider? _____ days per week, month)

15. Do you have a valid driver's license? Yes No
 Has your driver's license ever been suspended or revoked? Yes No
 If yes, explain when and why? _____

16. Do you have a valid CDL (Commercial Drivers License)? Yes No
 CDL Class: _____ Endorsements: _____
 List type of heavy equipment you can operate i.e. loaders, backhoe: _____

17. Do you have any immediate relatives working within the UIC Family of Companies?
 If yes, please list: Relative _____ Position _____ Company _____

18. Requested Salary: _____ (MUST COMPLETE)

Section IV: Education

	High School/GED	Undergraduate College	Graduate Professional	Other (Specify)
School Name				
Address				
City / State				
Years Completed				
Diploma / Degree				
Certifications				

Check type of licenses, certificates or registrations:

	Specialty	Location Acquired	Date Earned	Date Expired
_____ Trade or Craft				
_____ Apprenticeship				
_____ Hazcom				
_____ Hazmat				
_____ Hazwoper				
_____ NSTC				
_____ First Aid				
_____ CPR				
_____ Other (i.e. Engineering, Journeyman, Industry Specific)				
_____ Other				

Office Skills:

Computer Type _____	Word processing _____	Word per Minute _____
_____ Word	_____ Excel	_____ Access
_____ PowerPoint	_____ Outlook	

Section V: Employment Data

List below present and past employment, beginning with your most recent employer. (All applicants must fill out employment data boxes to be considered for ANY position. Please use detail and another sheet if necessary.

This information will be used to determine all experiences and skills to match applicants to open positions.)

Resumes may not be substituted for Application, although, it may be attached.

Title _____ Employer Name _____ Address _____ Supervisor _____ Phone# _____	Dates Employed From: _____ To: _____	Rate of Pay From: _____ To: _____
	Reason for Leaving: _____ (Were you terminated?) Yes No	
Job Duties:		

Title _____ Employer Name _____ Address _____ Supervisor _____ Phone# _____	Dates Employed From: _____ To: _____	Rate of Pay From: _____ To: _____
	Reason for Leaving: _____ (Were you terminated?) Yes No	
Job Duties:		

Title _____ Employer Name _____ Address _____ Supervisor _____ Phone# _____	Dates Employed From: _____ To: _____	Rate of Pay From: _____ To: _____
	Reason for Leaving: _____ (Were you terminated?) Yes No	

Job Duties: _____

Title _____ Employer Name _____ Address _____ Supervisor _____ Phone# _____	Dates Employed From: _____ To: _____	Rate of Pay From: _____ To: _____
	Reason for Leaving: _____ (Were you terminated?) Yes No	

Job Duties: _____

Please describe any job-related experience received in the United States Military:

Section VI: Professional References

Name	Address	Number of Years Known	Telephone Number
			Home: Business:
			Home: Business:
			Home: Business:

Referral Source:

How Did You Learn About Us?

Web Site: specify _____ Newspaper: specify _____ date _____

Advertisement: specify _____ Email: specify _____

Employment Agency: specify _____ College/university placement office: specify _____

Employee Referral. If yes, Employee's name: _____

Other: _____ Friend Walk-In Relative

PLEASE READ AND SIGN BELOW

The facts set forth in my application and attached resume are true and complete. I understand that if I am employed, any false statement, omission or inaccuracy made on this application, or on the attached resume, or during the hiring process, may result in my dismissal. I further understand that this application is not intended to be a contract of employment, nor does this application obligate the employer in any way, if the employer decides to employ me. I understand, and agree that if I am employed, it is *“at will”* and can be terminated by either party with or without notice, or cause, at anytime, for any reason. No one other than an officer of the Company has any authority to enter into any agreement for employment for any specified period or to make any agreement contrary to the foregoing and then only in writing signed by an officer of the Company.

I give the employer the permission to investigate all references and to secure additional information about me, if it is employment related. I hereby release from liability the employer, UIC and its subsidiaries, and their representatives for seeking such information and all other persons, corporations, or organizations for furnishing such information.

All offers of employment are contingent upon the applicant producing the proper documents required by the US Justice Department on Form I-9.

UIC and its subsidiaries is an Equal Employment Opportunity employer. In furtherance, pursuant to The Alaska Native Claims Settlement Act 43 U.S.C. Sec. 1601 et seq., and consistent with the Indian Self-Determination and Education Assistance Act 25 U.S.C. Sec. 450 et seq., and federal contractual requirements, UIC and its subsidiaries may legally grant certain preference in employment opportunities to UIC Shareholders, based on the provisions contained within The Alaska Native Claims Settlement Act.

NO QUESTION ON THIS APPLICATION IS USED FOR THE PURPOSE OF LIMITING OR EXCUSING AN APPLICANT FROM CONSIDERATION FOR EMPLOYMENT ON A BASIS PROHIBITED BY LAW.

I HAVE READ AND AGREE WITH THE CONDITIONS SET FORTH IN THIS APPLICATION.

EMPLOYMENT IS CONTINGENT, BASED ON SUCCESSFUL PRE-EMPLOYMENT DRUG SCREENING, IF REQUIRED OR NECESSARY.

Applicant Signature

Date

FOR DEPARTMENT USE ONLY

Date the application was received _____ by _____

Date the application was verified for completion _____ by _____
